REPORT OF THE AUDIT OF THE BRECKINRIDGE COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

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EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE BRECKINRIDGE COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

The Auditor of Public Accounts has completed the Breckinridge County Fiscal Court audit for fiscal year ended June 30, 2002. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

Financial Condition:

Cash Balances increased by \$117,701 from the beginning of the year, resulting in a cash surplus of \$859,099 as of June 30, 2002.

Debt Obligations:

Capital lease principal agreements totaled \$5,640,612 as of June 30, 2002. Future principal and interest payments of \$10,021,221 are needed to meet these obligations.

Deposits:

The fiscal court's deposits were not fully insured or collateralized by bank securities or bonds in the amount of \$31,878.

CONTENTS	PAGE
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INDEPENDENT AUDITOR'S REPORT
Breckinridge County Officials
STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS,
AND CHANGES IN CASH BALANCES
STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE
NOTES TO FINANCIAL STATEMENTS
SUPPORTING SCHEDULES:
COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE25
SCHEDULE OF OPERATING REVENUE
COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES
REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS
APPENDIX A:
CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM
APPENDIX B:

BRECKINRIDGE COUNTY HOUSING AUTHORITY



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Thomas P. Moorman, Former Breckinridge County Judge/Executive
Honorable George E. Monarch, III, Breckinridge County Judge/Executive
Members of the Breckinridge County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and equity balances arising from cash transactions of Breckinridge County, Kentucky as of June 30, 2002, and the related statement of cash receipts, cash disbursements, and changes in cash balances, and the statement of cash flows for the year then ended. These financial statements are the responsibility of the Breckinridge County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Breckinridge County Housing Authority. These financial statements were audited by other auditors whose report has been furnished to us, and our opinion, in so far as it relates to the amounts included for the Breckinridge Housing Authority is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Breckinridge County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The modified cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group.

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity balances of Breckinridge County, Kentucky as of June 30, 2002, its receipts and disbursements, and the cash flows of its enterprise fund for the year then ended in conformity with the modified cash basis of accounting.



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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated September 24, 2003 on our consideration of Breckinridge County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Breckinridge County, Kentucky. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - September 24, 2003

BRECKINRIDGE COUNTY OFFICIALS

For The Fiscal Year Ended June 30, 2002

Fiscal Court Members:

Thomas P. Moorman Former County Judge/Executive

George E. Monarch, III County Judge/Executive

James Henning Magistrate
David Newby Magistrate
Tommy Compton Magistrate
Billy Johnson Magistrate
Billy Robinson Magistrate
Joe O'Donoghue Magistrate

Other Elected Officials:

Bruce T. Butler County Attorney

Louis D. Carmen Jailer

Charles A. Wilson County Clerk

Connie Brumfield Circuit Court Clerk

Bobby D. Kennedy Sheriff

Kenneth Barger Property Valuation Administrator

Robert Rhodes Coroner

Appointed Personnel:

Randi K. Flood County Treasurer
Lisa Hoskins Finance Officer

STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

BRECKINRIDGE COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

June 30, 2002

	Governmental Fund Types		Proprietary Fund Type		(Memo	Totals orandum Only)
		General	En	terprise		
Assets and Other Resources						
Assets						
Cash and Cash Equivalents	\$	827,306	\$	44,052	\$	871,358
Total Assets	\$	827,306	\$	44,052	\$	871,358
Other Resources						
Amounts to Be Provided In Future Years for:						
Lease Principal (Note 5)	\$	5,640,612	\$		\$	5,640,612
Total Other Resources	\$	5,640,612	\$	0	\$	5,640,612
Total Assets and Other Resources	\$	6,467,918	\$	44,052	\$	6,511,970

BRECKINRIDGE COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

	Fund Types		Fu	Fund Type		orandum Only)
	General		Enterprise			
Liabilities and Equity						
<u>Liabilities</u>						
Lease Obligations - Principal (Note 5) Payroll Revolving Liabilities	\$	5,640,612 12,259	\$		\$	5,640,612 12,259
Total Liabilities	\$	5,652,871	\$	0	\$	5,652,871
<u>Equity</u>						
Retained Earnings: Reserved Fund Balances:	\$	015.045	\$	44,052	\$	44,052
Unreserved		815,047				815,047
Total Equity	\$	815,047	\$	44,052	\$	859,099
Total Liabilities and Equity	\$	6,467,918	\$	44,052	\$	6,511,970

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

BRECKINRIDGE COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

For The Fiscal Year Ended June 30, 2002

General Fund	Types
--------------	-------

Cash Receipts	(M	Totals emorandum Only)		General Fund]	Road and Bridge Fund		Jail Fund
<u>Cash recepts</u>		Only)		Turid		Turid		oan i uiki
Schedule of Operating Revenue Jail Canteen Receipts Other Financing Sources:	\$	5,043,280 135,570	\$	1,893,494	\$	1,599,239	\$	1,507,234
Transfers In		455,509		10,000		119,000		326,509
Kentucky Advance Revenue Program		200,000		200,000		117,000		320,307
Relituery Advance Revenue i Togram		200,000		200,000			-	
Total Cash Receipts	\$	5,834,359	\$	2,103,494	\$	1,718,239	\$	1,833,743
Cash Disbursements								
Comparative Schedule of Final Budget								
and Budgeted Expenditures	\$	4,711,990	\$	1,476,510	\$	1,641,933	\$	1,555,879
Jail Canteen Expenditures	Ψ	120,281	Ψ	1,170,510	Ψ	1,011,755	Ψ	1,000,079
Other Financing Uses:		120,201						
Transfers Out		455,509		449,000				
Kentucky Association of Counties		155,507		112,000				
Leasing Trust Principal Payments		132,000		12,000				120,000
Lease Principal Payments		96,878		11,878		85,000		120,000
Kentucky Advance Revenue Program		70,070		11,070		05,000		
Repaid Revenue 1 Togram		200,000		200,000				
-								
Total Cash Disbursements	\$	5,716,658	\$	2,149,388	\$	1,726,933	\$	1,675,879
Excess (Deficiency) of Cash Receipts								
Over (Under) Cash Disbursements	\$	117,701	\$	(45,894)	\$	(8,694)	\$	157,864
Cash Balance - July 1, 2001		741,398		659,680		17,389		5,190
Cash Balance - June 30, 2002	\$	859,099	\$	613,786	\$	8,695	\$	163,054

The accompanying notes are an integral part of the financial statements.

BRECKINRIDGE COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

General Fund Types	Capital Projects Fund Type	Enterprise Fund Type
Local Government Economic Assistance Fund	Jail Construction Fund	Jail Canteen Fund
\$ 43,313	\$	\$ 135,570
\$ 43,313	\$ 0	\$ 135,570
\$ 37,668	\$ 6,509	\$ 120,281
\$ 37,668	\$ 6,509	\$ 120,281
\$ 5,645 23,867	\$ (6,509) 6,509	\$ 15,289 28,763
\$ 29,512	\$ 0	\$ 44,052



STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE

BRECKINRIDGE COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE

For The Fiscal Year Ended June 30, 2002

	Enterpr	ise Fund Type
	Jail C	anteen Fund
Cash Flows From Operating Activities:		
Cash Received From Inmate Sales	\$	110,462
Payments To Suppliers		(93,124)
Other Receipts		25,108
Other Payments		(27,157)
Net Increase In Cash Provided By Operating Activities	\$	15,289
Cash, July 1, 2001		28,763
Cash, June 30, 2002	\$	44,052

BRECKINRIDGE COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2002

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Breckinridge County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Breckinridge County Housing Authority as part of the reporting entity

The Housing Authority has the right to buy, sell, lease, and mortgage property in its own name. However, Fiscal Court members serve as the Housing Authority's Board of Directors; therefore, Fiscal Court is able to impose its will on the Housing Authority. The Fiscal Court approves and modifies the Housing Authority's budget as part of the county's budget. In addition, Fiscal Court has the ability to appoint, hire, reassign, or dismiss those persons responsible for day-to-day operations. The Breckinridge County Housing Authority's audit was performed by other auditors, and the report thereon is discretely presented in Appendix B of this report.

Additional - Breckinridge County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Breckinridge County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Breckinridge County Fiscal Court's Fund Types, a definition of each, and county funds included within each fund type are listed below.

Note 1. Summary of Significant Accounting Policies (Continued)

B. Fund Accounting (Continued)

1) General Fund Types

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Breckinridge County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, and Local Government Economic Assistance Fund (LGEA).

2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Section Eight Housing Fund of the Fiscal Court is reported as a Special Revenue Fund Type. There was no activity in this fund during fiscal year ended June 30, 2002.

3) Capital Projects Fund Type

Capital Projects Fund Type accounts for financial resources to be used for acquisition of major capital facilities. The Jail Construction Fund of the Fiscal Court is reported as a Capital Projects Fund Type.

4) Enterprise Fund Type

The Enterprise Fund Type is used to report an activity for which a fee is charged to external users for goods or services. The Breckinridge County Enterprise Fund Type includes the Jail Canteen Fund, which is maintained by the county jailer.

The commissary operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the jail commissary. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail commissary operations. All profit expenditures were for the benefit and/or recreation of the inmates.

C. Basis of Accounting

For all fund types, the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Long-term receivables, long-term obligations and amounts to be provided in future years to retire debt are recorded in the financial statements. The amount to be provided in future years to retire debt is offset by any cash or cash equivalents held by the county in a bond or debt service fund.

Note 1. Summary of Significant Accounting Policies (Continued)

C. Basis of Accounting (Continued)

The State Local Finance Officer does not require the county to maintain a general fixed assets group of accounts; therefore the value of the county's fixed assets are not included in the financial statements. These fixed assets include buildings, equipment and land that are owned by the county.

D. Legal Compliance - Budget

The Breckinridge County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Formal budgets are not adopted for the Jail Commissary Fund. The Department for Local Government does not require this fund to be budgeted.

E. Cash and Investments

Cash includes amounts in bank accounts on the financial statements; there were no investments during the fiscal year.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report.

Note 3. Deferred Compensation

On April 8, 2002, the Breckinridge County Fiscal Court voted to allow all full time employees to participate in deferred compensation plans administered by The Kentucky Public Employees' Deferred Compensation Authority. The Kentucky Public Employees' Deferred Compensation Authority is authorized under KRS 18A.230 to 18A.275 to provide administration of tax sheltered supplemental retirement plans for all state, public school and university employees and employees of local political subdivisions that have elected to participate. These deferred compensation plans permit all full time employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Participation by full time employees in the deferred compensation plans is voluntary.

Historical trend information showing The Kentucky Public Employees' Deferred Compensation Authority's progress in accumulating sufficient assets to pay benefits when due is presented in The Kentucky Public Employees' Deferred Compensation Authority's annual financial report.

Note 4. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. The county entered into a written agreement with the depository institution and met requirements (a), (b), and (c) stated above. However, as of June 30, 2002, the collateral and FDIC insurance together did not equal or exceed the amount on deposit, leaving \$31,878 of public funds uninsured and unsecured.

The county's deposits are categorized below to give an indication of the level of risk assumed by the county as of June 30, 2002.

	Bar	nk Balance
FDIC insured	\$	208,904
Collateralized with securities held by the county's agent in the county's name		650,318
Uncollateralized and uninsured		31,878
Total	\$	891,100

Note 5. Lease Agreements

A. Breckinridge County entered into a lease agreement with the Kentucky Association of Counties Leasing Trust Program (KACoLT) on January 6, 1994. The lease principal of \$250,000 was for courthouse renovation. The lease terms specify yearly principal payments and monthly interest payments at 4.621 percent. These payments are paid from the General Fund. As of June 30, 2002, the outstanding principal balance was \$169,000. Future debt requirements are as follows:

Fiscal Year Ending	Interest		Principal	
June 30, 2003	\$	7,495	\$	12,000
June 30, 2004		6,927		13,000
June 30, 2005		6,333		13,000
June 30, 2006		5,720		14,000
June 30, 2007		5,061		15,000
June 30, 2008 - June 30, 2012		14,967		83,000
June 30, 2013	-			19,000
Totals	\$	46,503	\$	169,000

B. The county has entered into the following lease agreement to be paid from the General Fund.

	Fiscal Year			
Description	Ending	Interest		Principal
				_
Radios	June 30, 2003	\$	70	\$ 3,612

C. The county has entered into the following lease agreement to be paid from the Road and Bridge Fund.

	Fiscal Year		
Description	Ending	Interest	Principal
		 _	_
Road Equipment	June 30, 2003	\$ 2,514	\$ 88,000

D. Breckinridge County entered into a lease agreement with the Kentucky Association of Counties Leasing Trust Program (KACoLT) on February 26, 1998. The lease principal of \$5,300,000 was for the construction of the Breckinridge County Detention Facility. The lease terms specified yearly principal payments and monthly interest payments at an effective interest rate of 5.64 percent. On January 31, 2000, the lease was refinanced in the amount of \$5,500,000. The lease terms specify yearly principal payments and monthly interest payments at an interest rate of 5.3 percent. These payments are paid from the Jail Fund. As of June 30, 2002, the outstanding principal balance was \$5,380,000.

Note 5. Lease Agreements (Continued)

D. (Continued)

Future debt requirements are as follows:

Fiscal Year Ending	Fiscal Year Ending Interest		Principal
June 30, 2003	\$	319,343	\$ 127,000
June 30, 2004		311,304	133,000
June 30, 2005		302,846	140,000
June 30, 2006		293,963	147,000
June 30, 2007		284,599	155,000
June 30, 2008 - June 30, 2012		1,264,338	906,000
June 30, 2013 - June 30, 2017		945,015	1,167,000
June 30, 2018 - June 30, 2022		533,489	1,503,000
June 30, 2023 - June 30, 2025		76,625	 1,102,000
Totals	\$	4,331,522	\$ 5,380,000

Note 6. Operating Lease

On September 10, 2001, the fiscal court entered into a lease with Officeware for a Lanier copy machine. The rental agreement states that monthly payments of \$172 shall be made for a term of 48 months. During the fiscal year ended June 30, 2002, Breckinridge County paid \$1,716 on the lease. These payments are paid from the General Fund. As of June 30, 2002, future payments of \$6,522 are required by the lease.

Note 7. Insurance

For the fiscal year ended June 30, 2002, Breckinridge County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

Note 8. Related Party Transactions

During fiscal year ended June 30, 2002, the fiscal court made expenditures to an auto parts store owned by the County Treasurer's father. The total of the expenditures to the auto parts store was \$8,199. These transactions do not appear to be in violation of the county's code of ethics.



COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

BRECKINRIDGE COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

For The Fiscal Year Ended June 30, 2002

Budgeted Funds	Budgeted Operating Revenue		Actual Operating Revenue			Over (Under) Budget
General Fund Types						
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund	\$	1,896,606 1,668,538 1,589,350 28,000	\$	1,893,494 1,599,239 1,507,234 43,313	\$	(3,112) (69,299) (82,116) 15,313
Special Revenue Fund Type						
Section 8 Housing Fund		700,000			-	(700,000)
Totals	\$	5,882,494	\$	5,043,280	\$	(839,214)
Reconciliation						
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Add: Budgeted Borrowed Money Less: Budgeted Other Financing Uses					\$	5,882,494 483,650 200,000 (428,878)
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures					\$	6,137,266





BRECKINRIDGE COUNTY SCHEDULE OF OPERATING REVENUE

For The Fiscal Year Ended June 30, 2002

GOVERNMENTAL FUND TYPE

Revenue Categories	General Fund Types		
Taxes	\$	1,172,378	
In Lieu Tax Payments		17,968	
Excess Fees		53,838	
Licenses and Permits		6,130	
Intergovernmental Revenues		3,384,977	
Charges for Services		94,329	
Miscellaneous Revenues		283,615	
Interest Earned		30,045	
Total Operating Revenue	\$	5,043,280	



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

BRECKINRIDGE COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

For The Fiscal Year Ended June 30, 2002

	GENERAL FUND TYPES					
Expenditure Categories		Final Budget		Budgeted spenditures		Under (Over) Budget
General Government	\$	417,807	\$	386,033	\$	31,774
Protection to Persons and Property	Ψ	1,680,591	Ψ	1,358,527	Ψ	322,064
General Health and Sanitation		19,210		19,210		,
Social Services		75,608		71,877		3,731
Recreation and Culture		25,200		19,940		5,260
Roads		1,386,988		1,374,941		12,047
Bus Services		36,344		36,344		,
Debt Service		312,370		303,164		9,206
Capital Projects		783,328		469,505		313,823
Administration		699,820		672,449		27,371
Total Operating Budget - General Fund Types	\$	5,437,266	\$	4,711,990	\$	725,276
Other Financing Uses: Borrowed Money- Kentucky Advanced Revenue Program - Principal		200,000		200,000		
Kentucky Association of Counties		100.000		100.000		
Leasing Trust - Principal Payments		132,000		132,000		
Lease Principal Payments		96,878		96,878		
TOTAL BUDGET - GENERAL FUND TYPES	\$	5,866,144	\$	5,140,868	\$	725,276
		SPECIAI	L RE	VENUE FUN	ID T	YPE
English Catalogica		Final		Budgeted		Under (Over)
Expenditure Categories		Budget	E	penditures		Budget
Section 8 Housing	\$	700,000	\$	0	\$	700,000



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
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Honorable George E. Monarch, III, Breckinridge County Judge/Executive
Members of the Breckinridge County Fiscal Court

Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of Financial
Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Breckinridge County, Kentucky, as of and for the year ended June 30, 2002, and have issued our report thereon dated September 24, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Breckinridge County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Breckinridge County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and is not intended to be, and should not be, used by anyone other than the specified party.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed -September 24, 2003

CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

BRECKINRIDGE COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

BRECKINRIDGE COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2002

The Breckinridge County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Yame

County Judge/Executive

Name

County Treasurer

BRECKINRIDGE COUNTY HOUSING AURTHORITY

For The Fiscal Year Ended June 30, 2002

TABLE OF CONTENTS

	PAGE
Independent Auditor's Report	3
Financial Statements:	*
Balance Sheet	5
Statement of Revenues, Expenses and Changes in Fund Balance	6
Statement of Cash Flows	7
Notes to the Financial Statements	8
Additional Information:	
Schedule of Expenditures of Federal Awards	11
Internal Control and Compliance Reports:	
Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of General Purpose Financial Statements Performed in Accordance with Government Auditing Standards	13
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133	15
Schedule of Findings and Questioned Costs	17
Summary Schedule of Prior Audit Findings	19
Auditor's Comments	19

KENNETH M. ROBERTS Certified Public Accountant 9655 Lotticks Corner Road S.E. Elizabeth, Indiana 812-969-2599

INDEPENDENT AUDITOR'S REPORT

Board of Directors Breckinridge County Housing Authority Hardinsburg, Kentucky 40143

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I have audited the accompanying general purpose financial statements of the Breckinridge County Housing Authority (the Authority), as of and for the year ended June 30, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the management of the Authority. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balance of the Breckinridge County Housing Authority as of June 30, 2002, and the results of its revenues, expenses and changes in fund balance and cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, I have also issued my report dated March 31, 2003 on my consideration of the Authority's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Breckinridge County Housing Authority, taken as a whole. The "Agreed Upon Procedures Report" and the "Financial Data Schedule" submitted electronically and other supplemental information presented with this report is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U. S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the general purpose financial statements. information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

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Kenn th M. Roberts CPA

Elizabeth, Indiana March 31, 2003

Breckinridge County Housing Authority Balance Sheet June 30, 2002

<u>Assets</u>	Housing Choice Vouchers 14.871
Cash Unrestricted	\$4,561
Furniture and Equipment	2,500
Accumulated Depreciation	
Total Non-Current Assets	1,250
Total Assets	\$5,811
<u>Liabilities</u> Accounts Payable - HUD	\$26,043
Total Liabilities	26,043
Fund Balance Undesignated Fund Balance/Retained Earnings	-20,232
Total Liabilities & Fund Balance	\$5,811

The accompanying notes are an integral part of the financial statements

Breckinridge County Housing Authority Statement of Revenues, Expenses and Changes in Fund Balance For the Year Ended June 30, 2002

FOI the rear blued buile 30, 2002	Housing Choice Vouchers 14.871
Revenue	
HUD PHA Grants	\$658,634
Investment Income - Unrestricted	1,864
Investment Income - Restricted	400
Total Revenue	660,898
Expenses	
Administrative Salaries	53,000
Auditing Fees	2,000
Employee Benefit Contributions	15,081
Other Operating-Administrative	18,561
Total Expenses	88,642
Excess Operating Revenue Over Operating Expenses	572,256
Housing Assistance Payments	563,946
Depreciation	834
Depreciation	
Total Expenses	653,422
Excess of Revenue/(Expenses)	
Over Expenses/(Revenue)	7,476
Fund Balance, Beginning of Year	-20,992
Prior Year Adjustment	-1,557
Adjust Eq. to Capitalization	-5, 159
Policy	0,100
Restated Fund Balance, Beginning of Year	-27,708
Fund Balance, End of Year	-\$20 , 232
The accompanying notes are an integral part of the financial stat	ements.

Breckinridge County Housing Authority Statement of Cash Flows For the Year Ended June 30, 2002

	Housing
	Choice
	Vouchers
	14.871
Cash Flows from Operating Activities	
Operating Income (Loss)	\$7,476
Adjustments to Reconcile Operating Income	
(Loss) to Net Cash from Operating	
Activities	
Depreciation	834
Accounts Payable-HUD	-132,092
nocounce rayable nob	
Net Cash Provided by (Used by)	
Operating Activities	-123,782
Operating hereteres	
Cash Flows from Investing Activities	
Investments	8,309
THV62CmcHc2	
Net Increase (Decrease) in Cash	-115,473
Net Inclease (beelcase) in easi	,
Cash Balance at Beginning of Year	120,034
Cabii parance at beginning of roar	
Cash Balance at End of Year	\$4,561
out balance de line of roal	

The accompanying notes are an integral part of the financial statements.

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

NOTES TO THE FINANCIAL STATEMENTS June 30, 2002

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity - The Breckinridge County Housing Authority has entered into a contract with the U. S. Department of Housing and Urban Development for the administration of a Housing Assistance Payments Program. The Department makes annual contributions (subsidies) to the Authority to provide for rental assistance to low-income families and administrative costs of the program. The program provides rental assistance to approximately 215 low income families.

The basic criterion for including an agency, institution, authority, or other organization in a governmental unit's reporting entity is the exercise of oversight responsibility over such agencies by the governmental unit's elected officials. Oversight responsibility is defined to include, but is not limited to: financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters. Based on these criteria, the Authority is a component unit of the Breckinridge County Fiscal Court, (oversight unit).

However, the Breckinridge County Fiscal Court (oversight unit) and the administration of the Authority(component unit) have determined that a separate audit of the component unit's financial statements is beneficial to both the component and oversight units. Accordingly, these financial statements cover only the Breckinridge County Housing Authority, and do not pertain to any other activities of the Breckinridge County Fiscal Court.

Basis of Accounting - The accounts of the Authority are organized in a proprietary fund type (enterprise funds). The measurement focus in enterprise fund accounting is upon the flow of economic resources and uses the full accrual basis of accounting to determine net income, financial position, and changes in cash flows, similar to the accounting found in private business.

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

NOTES TO THE FINANCIAL STATEMENTS June 30, 2002 (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Accounting (continued)

The Authority follows the announcements of the Financial Accounting Standards Board issued subsequent to November 30, 1989 unless they conflict with or contradict the pronouncements of the Governmental Accounting Standards Board.

Accounting Estimates - The preparation of the financial statements in forformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

<u>Deposits</u> - The Authority considers all highly liquid investments with a maturity of one year or less from date of purchase to be cash equivalents. At June 30, 2002, the carrying amount of the Authority's deposits was \$ 4,561 and the bank balance was \$ 6,833. Of the bank balance 100% was covered by federal deposit insurance.

<u>Furniture and Equipment</u> - Furniture and equipment are recorded at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Furniture and equipment is estimated to have useful lives of 3 years. When furniture and equipment are retired or otherwise disposed of, the costs are removed from the asset account and a gain or loss is recognized.

ADDITIONAL INFORMATION

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the year ended June 30, 2002

FEDERAL

CODA

FEDERAL GRANTOR

NUMBER EXPENDITURES

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:

Housing Choice Vouchers Program

14.871

\$ 658,634

Federal programs that expended more than \$ 300,000 are determined to be a type "A" major program for this audit report. The Authority manages only the federal programs noted above and is not a low-risk audit.

The federal program noted above did not have any non-cash assistance expenditures.

INTERNAL CONTROL AND COMPLIANCE REPORTS

KENNETH M. ROBBERS Certified Public Accountant 9655 Lattices Corner Road SE Elizabeth, Indiana 812-969-2599

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS

Board of Directors Breckinridge County Housing Authority Hardinsburg, Kentucky 40143

I have audited the general purpose financial statements of the Breckinridge County Housing Authority (the Authority), as of and for the year ended June 30, 2002, and have issued my report thereon dated March 31, 2003. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Authority's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Authority's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

(Continued)

to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of management, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Elizabeth, Indiana

Kennett M. Robert CPA

March 31, 2003

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors
Breckinridge County Housing Authority
Hardinsburg, Kentucky 40143

Compliance

I have audited the compliance of the Breckinridge County Housing Authority (the Authority), with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to its major federal program for the year ended June 30, 2002. The Authority's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program are the responsibility of the Program's management. My responsibility is to express an opinion on the Program's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of State, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Authority's compliance with those requirements.

In my opinion, the Authority complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2002.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 (Continued)

Internal Control Over Compliance

The management of the Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the Authority's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of management, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Elizabeth, Indiana March 31, 2003

Kenneth M. Roberts CPA

KENNETH M. ROBBERS Certified Public Accountant 9655 Lattices Corner Road SE Elizabeth, Indiana 47117 812-969-2599

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

SCHEDULE OF FINDINGS AND OUESTIONED COSTS For the Year Ended June 30, 2002

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:		Unqualified
Internal control over financial reporting:		
Material weakness identified?	yes	x_no
Reportable conditions identified not considered to be material weaknesses?	yes	_xnone
Noncompliance material to financial statements noted?	yes	_xno
Federal Awards		
Internal Control over major programs:		
Material weaknesses identified?	yes	_xno
Reportable conditions identified not considered to be material weaknesses?	yes	_xnone
Type of auditor's report issued on compliation for major programs:	nce	Unqualified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?	yes	_xno

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

SCHEDULE OF FINDINGS AND OUESTIONED COSTS For the Year Ended June 30, 2002 (Continued)

Section I - Summary of Auditor's Results (continued)

Federal Awards (continued)

Identification of major programs:

CODA Number Name of Federal Program or Cluster

14.871 Housing Choice Vouchers Program

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 300,000

Auditee qualified as low-risk auditee?

yes <u>x</u> no

Section II - Financial Statement Findings

No Financial Statement Findings.

Section III - Federal Award Findings and Questioned Costs

No Federal Award Findings and Questioned Costs.

BRECKINRIDGE COUNTY HOUSING AUTHORITY Hardinsburg, Kentucky

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

The audit report for the year ended June 30, 2001 contained no audit findings.

AUDITOR'S COMMENTS

The Authority's fund balance is currently a deficit of \$ 20,232. The auditor reviewed the last four fiscal years prior to the current fiscal year to determine the cause of the deficit. The deficit occurred during the 1999 and 2000 fiscal years primarily due to increases in administrative salaries and employee benefits. The Authority did not realize the fund balance was in a deficit due to a \$ 53,538 accounting error made during the 2000 fiscal year and the Authority's cash position appeared adequate, but only because the funds due HUD were not recaptured till a later date. It is imperative that the Authority monitor its administrative expenses and administrative fees earned. The Authority should monitor it administrative income and expenses monthly so that it can take appropriate actions to ensure that the Authority is operating at a profit.